



## Terms of Reference Chair

The role of the Chair is responsible and accountable for:

- Chair the Board and its meetings;
- Establish a candid and open working relationship with the CEO;
- Approve the agenda for Board meetings;
- Arrange that policy issues and directions are presented to the Board for discussion and decision in the most helpful and understandable form;
- Ensure that the activities of the Corporation are being carried out in accordance with the instructions of the Board and are being reported upon in a satisfactory manner to the Board;
- Ensure that there is free and open discussion in the Board. The chair must avoid imposing his or her views on the Board;
- Participate in co-operation with the CEO in representing the Corporation in an official capacity;
- Ensure there is a process in place for the periodic review of the Board's effectiveness and that of its individual members.